

**New Haven Board of Commissioners**  
**January 19, 2012**

(See attached list of those present)

The meeting opened with the pledge to the flag.

Mayor Johnson welcomed the guests.

**Steve Willard**, from **HMB** attended the meeting to discuss the sewer issue at 291 Center Street. First, Willard reported that he is currently trying to get prices from WHF (sewer contractor) for the extension of sewer rehab on Park Avenue. This option is available due to monies left from Contract C of the Sewer Rehab Project. Hopefully we will have prices soon. Concerning the issue at 291 Center Street, the resident, Commissioner Jeff Rogers, experienced sewer line blockage earlier this month and was forced to move from his home for a few days. This area was part of Sewer Rehab last summer. Steve Willard served as inspector when the residence's sewer tap was rehabbed. Willard said that two services were discovered at this location. Upon investigation, one line (clay tile) was found to be blocked and it appeared a newer line of PVC was in use. The rehabbed connection was made to the apparent newer line of PVC. However, this was not the case. The sewer line being used by the residence was the one running to the clogged connection. When Jeff began experiencing issues with sewage in his back yard, a plumber was called. After a couple of days' investigation, it was discovered that the sewer connection had in fact been made to the wrong lateral line. However, each residence normally has only one lateral line. The additional tap occurred unbeknownst to the city. The issue for the City is that Edwin Cecil, owner of the 291 Center Street property instructed Affordable Reliable Plumbing to replace the clogged sewer at this location. Cecil brought the bill from ARP (\$1557.00) to the City for payment. Steve Willard feels that the City is not responsible for payment of the bill and the Commission concurred. Mayor Johnson said that we were responsible for Jeff's hotel bill during the time he had to leave home. Commissioner Jerry Nevitt expressed concern that the City was setting a precedent if we paid hotel bills for those displaced from their homes due to water/sewer issues. At this point Commissioner Jeff Rogers said he respectfully declined the offer of hotel reimbursement. Commissioner Freddy DeWitt made a motion denying payment of the Affordable Reliable Plumbing bill and Commissioner Jerry Nevitt seconded. All voted in favor except for Commissioner Jeff Rogers who abstained due to apparent conflict of interest.

**Gordon Campbell, Campbell & Associates, PLLC** addressed the Commission concerning plans/drawings relating to the proposed CDBG Project. Campbell gave a presentation of various options for the proposed Senior Center along with a bill for \$5,414.78. To date a contract has not been signed with Campbell & Associates. The final plan has not been presented to the committee. Once the final plan has been submitted then it would have to be approved by the Board of Commissioners. According to Campbell, the committee had agreed to pay the \$5,414.78. He assured the Commission that an acceptable plan would be submitted to the Commission within the

next two weeks and that a schematic plan would be submitted for the first phase of obtaining funding for the CDBG. Campbell then said that no more money would be due him until the schematic plans were approved as part of the first phase CDBG funding. However, when he begins additional work, we will be billed monthly. (To date, no contract has been signed with Campbell & Associates) Jeff made a motion to pay \$5414.78 to Campbell & Associates and Don seconded. All voted in favor except Jerry who abstained due to the fact he did not have enough information to vote.

## **Old Business**

**Minutes of December 15, 2011**—These were approved on motion of Freddy and second of Jerry.

## **General Administration**

**December Financials and January Bills** were approved on motion of Freddy and second of Jeff.

**Bulky Item Pickup**—The new contract with Waste Management allows for one large item per week per residence. The clerk questioned the need for the Bulky Item Pickup. The consensus was to get the word out that this service was available. Freddy suggested sending a letter to all city residents informing them of this service. Any item containing refrigerant shall be green tagged before being picked up.

**Insurance Reimbursement for Employees**—Employees currently receive up to \$440 per month for insurance reimbursement and/or medical expenses. The employees requested an increase. The matter was tabled and will be discussed at a special called meeting scheduled for February 15 at 6:00 PM.

**Door Closures for Barry Hall**—Freddy reported that the Bereavement Committee has requested that closures be installed on the doors on the east side of Barry Hall. Consensus was that this was a maintenance issue and the closures should be installed.

**2011 Annual Fire Department Report**—Freddy submitted the report totaling \$1,436.38 for fire runs, training and annual dinner. Don made a motion to approve the report and Jerry seconded. All voted in favor except Freddy who abstained due to apparent conflict of interest.

## **Water and Sewer Department**

**Budget Amendment**—First Reading of Ordinance #426 Series 2012 relating to additional expenses for sewer pump replacement and architect payment was approved on motion of Freddy and second of Jeff. All voted in favor.

## **Recreation Department**

Don reported that he had discussed with Ricky DeWitt the possibility of forming a Middle School Volleyball League if enough parents would participate in the organization of the league.

### **Police Department**

Jerry reported that the PBT was currently being repaired. If the old one was beyond repair, a new one could be obtained for \$299.

Jerry said that Corey Holbert was underpaid and should get a pay raise.

Jeff moved for adjournment and Jerry seconded. Meeting adjourned at 9:00 PM.

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Mayor

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Clerk

**New Haven Board of Commissioners**  
**February 16, 2012**

The following were present:

Mayor Bob Johnson  
Jeff Rogers  
Corey Holbert  
Linda Mattingly

Jerry Nevitt  
Freddy DeWitt  
Tim Bartley

Don Cecil  
Kenny Fogle  
Joanie Corbin

The meeting was called to order.

**Gordon Campbell, from Campbell & Associates PLLC** addressed the Commission concerning plans for the proposed CDBG Senior Center Project. Mayor Johnson stated that we would only spend the \$500,000 grant for the project. We needed to stay within that amount. Campbell will make revisions as directed by Mayor Johnson and come back in a couple of weeks for approval. A special meeting will be called for this purpose. Campbell expressed the need for the contract to be signed. Mayor Johnson said we were not far enough along in the process to sign the contract. Campbell disagreed. The clerk will check with Lincoln Trail concerning dates for submission of the Grant.

**General Administration**

**January Financials and February Bills** were approved on motion of Jeff and second of Don.

**Easter Egg Hunt**—The clerk asked if the City Commission wanted to host the Annual Easter Egg Hunt. Donations are solicited for nearly all of the expenses involved. The consensus was to proceed.

**Budget Amendment**—Second Reading of Ordinance No. 426 Series 2012 was read by the Mayor and approved on motion of Freddy and second of Jerry. Roll call followed with the Commission voting unanimously in favor of the Budget Amendment.

**The Minutes of January 19, 2012** were approved on motion of Freddy and second of Don.

**Flex Benefits Increase**—Jerry said that the employees should receive an increase in Flex Benefits. Jeff made a motion granting a 10% increase to employees. This increase would amount to \$44 per month. Jerry said he felt the Flex should increase by \$60 to make the total benefit of \$500 with the benefit being frozen at that time. Freddy said we should not be increasing wages, benefits, etc. at this time. We should wait until the new fiscal year. Freddy said we need to live within our means. Don said we should not be having this issue. We should be following the employee handbook that states employees receive the Federal Cost of Living wage increase annually. The clerk pointed out that

there was no increase in the Employee Handbook relating to Flex Benefits for employees and we were requesting some relief for our increasing insurance costs. Jerry seconded the motion that Jeff had made earlier. Jeff and Jerry voted in favor. Bob, Freddy and Don voted against. Motion denied.

Jerry then made a motion to increase Corey Holbert's pay by \$1.50 per hour. Freddy seconded. All voted in favor. The budget will have to be amended to reflect the \$4600 annual increase inclusive of Retirement and Social Security and Medicare benefits.

### **Water and Sewer Department**

**Sewer Rehab**—A letter had been received from HMB stating that the rehab on Park Avenue will begin in spring of 2012.

### **Recreation**

**Lifeguards**—Applications will be taken for the upcoming pool season.

**Recreation Leagues**—Fees will remain the same and the forms will be available the middle of next month.

### **Street Department**

**K U Poles**—Tim reported that two new poles have been placed on Center Street by the new library. They are crooked. Tim expressed concern about poles in other areas of the City as well. Jeff suggested contacting KU to address this issue.

**Rock for Resident Mail Boxes**—The post office has requested that we put rock on the edge of the streets in various areas where mail boxes are located. We were provided with a list of problem areas. This is a maintenance issue and will be taken care of.

**Police Department**—Don asked Corey about the availability of the cameras that the city purchased. Corey said they needed batteries.

Freddy moved for adjournment and Jeff seconded. Meeting adjourned at 8:00 PM.

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Mayor

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Clerk

**New Haven Board of Commissioners**  
**March 15, 2012**

The following were present:

Mayor Bob Johnson

Jeff Rogers

Tammi Nalley

Keith Bartley

Jerry Nevitt

Don Cecil

Kenny Fogle

Tim Bartley

Freddy DeWitt

David Nalley

Joanie Corbin

Linda Mattingly

The meeting was called to order and the pledge was recited.

Mayor Johnson welcomed David and Tammi Nalley. David said he was attending the meeting on behalf of the American Red Cross. The Hometown Hero fundraiser has just been completed and over \$27,000 was raised in Nelson County. A little over \$1000 was raised here in New Haven. David thanked the Commission for use of Barry Hall for the bunco party. He then read a letter from the Nelson County Red Cross Director thanking everyone for past support while informing the Commission of services that are available through the American Red Cross. David then presented a plaque to the Mayor in appreciation for support of this project.

**Old Business**

**CDBG-Senior Project**—Jeff reported that he and Mayor Johnson and Tim had gone to Frankfort last week. They met with our senator and representative. They also met with a representative from the Department for Local Government who coordinates the CDBG projects. Jeff said that after talking with them he feels more positive concerning our future success in obtaining this grant. He said that they (DLG) would not require a full set of plans for the senior building in order to submit the application. However an environmental study would have to be completed. We will receive final information after DLG Grant training later this month. Mayor Johnson said we have not received the revised plan from the architect to date.

The **Minutes for February 15, 2012 Special Meeting and February 16 Regular Meeting** were approved on motion of Freddy and second of Jeff.

**New Business**

**General Administration**

**February Financials and March Bills** were approved on motion of Freddy and second of Jerry.

**Budget Amendment**—The Police Budget needed to be amended due to the repairs on the police car after it was wrecked, excessive gas use, and the police wage increase.

Freddy made a motion to approve the First Reading of Ordinance No. 427. Jerry seconded. All voted in favor.

**Budgetary Issues**—Jeff brought up the issue of employee raises and benefits for the upcoming Fiscal Year. He said the Flexible Benefits should increase from \$440 per month to \$500 per month for all employees. He also said each employee should receive the annual cost of living increase per Employee Handbook. Jeff also stated that the four employees who did not receive anything last month when the police chief received \$1.50 per hour increase in wages should receive an additional 50 cents per hour to keep benefits/wages fair. Mayor Johnson said that things were fair and the police chief deserved the wage increase. Freddy said that the four employees were not going to receive any additional compensation other than cost of living increase. He said that the four employees should receive the annual cost of living and not the police chief. Jerry and Don disagreed. The clerk was instructed to work on the budget with the assumption that all employees will receive a cost of living increase and \$60 per month in flexible benefits.

**2012/2013 Water Rates**—Freddy made a motion to increase water rates for the upcoming Fiscal Year by 2% approving the First Reading of Ordinance NO. 428. Jeff seconded. All voted in favor.

**City Property-South Main**—Mayor Johnson reported that the Enhancement Committee has requested that the recently acquired lot on south Main between the Railway Museum and IGA be named. Jeff made a motion to name it Simms Park and Don seconded the motion. All voted in favor.

### **Water and Sewer Department**

**Sewer Rehab**—Ashley Willoughby informed the Commission that we have \$84,161 left in grant money for sewer rehab. Another \$7000 is available for this project as well. Mayor Johnson asked Tim to call HMB to set a meeting so that the final phase can begin.

### **Recreation**

**Lifeguards**—Mayor Johnson said all of the lifeguards from last year had applied to come back as well as one more applicant. The consensus was to go with five lifeguards this year. The applicants will be notified of this decision.

**Volleyball**—Don said that he was working with Ricky DeWitt to form a youth volleyball league for the park.

### **Street Department**

**Retro-Reflective Signs**—Jeff made a motion to adopt a sign maintenance policy as required by Federal law relating to Retroreflectivity. Jerry seconded. All voted in favor. (see attached)

Don moved for adjournment and Jerry seconded. Meeting adjourned at 7:00 PM.

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Mayor

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Clerk



New Haven Board of Commissioners  
April 19, 2012

The following were present:

Mayor Bob Johnson	Charlie Jackson	Tim Bartley
Jeff Rogers	Judy Jackson	Keith Bartley
Jerry Nevitt	Kenny Fogle	Bryan Hurst
Don Cecil	Fred DeWitt	Joanie Corbin

The meeting was called to order and the pledge was recited.

Mayor Johnson welcomed the guests. **Bryan Hurst with the Southern Nelson Youth Football League** attended the meeting to ask for permission to proceed with three (3) projects at the football field.

1. To install 450 foot of 4 foot chain link fence behind the goal post nearest to the lake.
2. Move gates.
3. Construct a handicap accessible area on the lowest level of the bleachers. The football association is hoping that the City can help fund this project. Bryan will bring back prices to the City.

Consensus of the board was to allow Bryan to proceed with the projects.

### **Old Business**

Mayor Johnson updated the board on the **CDBG Grant** for the Senior Citizens Building. Discussion followed, but no decisions were made.

The **Minutes of the March 15, 2012 Meeting** were approved with a motion by Freddy and a second by Jeff.

### **General Administration**

A motion was made by Freddy to approve the **March Financial Reports and April Bills**. The motion was seconded by Jerry.

The second reading of the budget amendment, **Ordinance #427 Series 2012** was approved by Jerry and seconded by Jeff. Roll call was completed with all voting in favor.

Mayor Johnson presented a contract from **Lewis Enterprises** to ask for approval of the board to allow Mr. Lewis to set up his fireworks stand from 6/22 through 7/5 on Simms Mini Park

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property. Mr. Lewis will rent the property for \$450.00. A motion was made by Jerry to accept Lewis Enterprises proposal. Don Cecil seconded the motion.

A **Budget Workshop** was set up for Wednesday, May 16 at 6 PM.

### **Water & Sewer Department**

Steve Willard sent a **Cost Approval Sheet for Contract C of Sewer Rehab** on Park Avenue. The Board has several questions about the project pertaining to Asphalt Driveway Repair, the install of the ditch with Rip-Rap, etc. The Mayor, Freddy and Tim will call and talk to Steve about the issues. After resolving these issues, the City will proceed with the project.

The **Second Reading of the 2012/2013 Water Rate Amendment Ordinance #428 Series 2012** was approved with a motion by Freddy and seconded by Jerry. All voted in favor during a roll call.

Jerry made a motion to allow Jeff and Tim to determine the best way to **sale the bucket truck, van and trolley**. Freddy seconded the motion.

### **Recreation Department**

Don reported that Bro. Bruce Nichols, pastor of Rolling Fork Baptist Church has organized an **adult kickball league** to be played at the City Park on Monday and Wednesday nights. They are not asking for any monetary support from the City. They will be running the concession stand with all proceeds going back to the city.

### **Street Department**

Charlie & Judy Jackson addressed the board with a **complaint of vendors parking on South First Street** to make deliveries to Wayne O's Garage. They also voiced their

concern with Wayne parking his vehicle on the city sidewalk. Consensus of the board was to talk to Wayne about getting both issues resolved.

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Freddy told the board that the Rolling Fork Iron Horse Festival Committee would like to close **"School Alley"** on Saturday, September 8 for the festival.

Mayor Johnson presented a letter to the board from Fr. Troy with concerns about people parking on the drive beside the church and a resident putting no parking signs on First Street. The consensus of the board was to order the "No Parking" signs and for the city employees to install them. The City or the Rolling Fork Iron Horse Festival will pay for the signs.

**Police Department**

Jerry reported that **Chief Holbert** is still off work due to his injury. His return date is unknown at this time.

Jeff reported that the City had applied for the Bardstown Nelson County Tourism Grant in order to purchase tables and a sign for the newly acquired Simms Park.

Freddy made a motion to **adjourn** the meeting and Don seconded his motion.

Mayor \_\_\_\_\_

Clerk \_\_\_\_\_

**New Haven Board of Commissioners**  
**May 17, 2012**

The following were present:

Mayor Bob Johnson  
Freddy DeWitt  
Kenny Fogle  
Corey Holbert  
Keith Bartley

Jeff Rogers  
Don Cecil  
Charlie Jackson  
Keith Bartley

Jerry Nevitt  
Tim Bartley  
Judy Jackson  
Tim Bartley

The pledge to the flag was recited. The meeting was called to order.

Mayor Johnson welcomed the guests.

**Old Business**

**Parking Issues at First and Center Street**—Charlie and Judy Jackson addressed the Commission with concerns about parking around or near WayneO's Garage. Mayor Johnson said he had talked with Wayne Cundiff, owner/operator, and asked him to request his vendors to park on Center Street and not 1<sup>st</sup> Street. Cundiff has done so and the vendors are unloading on Center Street. Charlie Jackson responded that Cundiff was not concerned for his customer's safety when leaving the gas pumps. Jackson said that Cundiff should not be parking his truck on the west side of the building on the sidewalk and told the Mayor to ask Cundiff to stop parking there. Mayor Johnson said he did not think Cundiff was parking on the sidewalk and he would have Corey have a look at the area.

The **Minutes of April 19, 2012** were approved on motion of Freddy and second of Jeff. All voted in favor.

**Cost of Living Wage Increase**—Jeff Rogers made a motion to implement a cost of living increase (3.6%) for fulltime employees with the exception of the Police Chief who received a \$1.50 per hour increase in February. Don seconded. All voted in favor.

**Flexible Benefits in Lieu of Health Insurance**—Freddy made a motion to increase the Flexible Benefits paid to employees by \$60 per month to a total of \$500 monthly. Jerry seconded. All voted in favor.

**First Reading of the 2012/2013 Budget** was approved on motion of Jerry and second of Don. All voted in favor.

**Farmers Market Location**—This will be the same place as last year--the parking lot of Long Branch.

**New Bank Account**—Don made a motion authorizing the City Clerk to open a new account at Town and Country Bank. The account will be designated for future maintenance equipment purchases. Jeff seconded. All voted in favor.

### **Water and Sewer Department**

**Sewer Rehab**—A change order has been received for Park Avenue Sewer work. The contract price for this sewer line replacement is \$69,452.60. Mayor Johnson will sign and return the contract. Work should begin within a few weeks.

**Bucket Truck, Van and Trolley Update**—Jeff reported that he has the listings ready for the sale of the vehicles. The City of Bardstown has indicated that they will list the vehicles on the website they use for sale of surplus vehicles as well. Bids for the vehicles will be due June 20.

**Duckweed and Algae on Lagoon**—Tim reported that duckweed and algae have taken over the lagoon. To control the algae, amur (grass carp) fish have been used in the past. The cost to purchase 80 amur is \$1000. The consensus of the Commission to proceed with the purchase and also to purchase 10 amur fish for the City Lake. In the future, a Duckweed Control Program will have to be implemented to control the duckweed. The cost is prohibitive, but necessary.

### **Recreation Department**

Don reported that the pool is being prepared for opening June 1. The Recreations leagues will begin the first week of June along with volleyball and kick ball. Don asked Corey to get a camera installed at the pool in an effort to reduce vandalism. Corey said he would take care of it.

Discussion followed concerning a handicap entrance for the city fishing lake. Freddy will check into this.

**Executive Session**—Freddy made a motion to go into executive session per KRS. 61.81 to discuss personnel issues. Jeff seconded. All voted in favor. Freddy made a motion to return to regular session and Jeff seconded. Freddy then made a motion to hire two seasonal/temporary workers not to exceed 100 hours per month each. The pay will be \$12 per hour. The candidates for employment are Fred Mattingly and Jerry Cecil. Jeff seconded the motion. All voted in favor.

Don moved for adjournment and Jerry seconded. Meeting adjourned at 7:45 PM.

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Mayor

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Clerk

**New Haven Board of Commissioners**  
**June 21, 2012**

The following were present:

Mayor Bob Johnson  
Jeff Rogers  
Kenny Fogle  
Linda Mattingly

Don Cecil  
Jerry Nevitt  
Tim Bartley

Freddy DeWitt  
Dick Heaton  
Christopher Cecil

The meeting was called to order and the pledge was recited. Mayor Johnson invited Dick Heaton to address the Commission. Heaton is running for the House of Representatives for the 50<sup>th</sup> District. He informed the Commission that should he be elected he would be able to assist cities in his District based on his experience with local government.

**Minutes May 17, 2012**—These were approved on motion of Freddy and second of Jerry. All voted in favor.

**General Administration**

**May Financial Reports and June Bills**—These were approved on motion of Jeff and second of Don. All voted in favor.

**Second Reading of 2012/2013 Budget**—Don made a motion to approve the second reading of Budget Ordinance No. 429-2012. Jerry seconded. Roll call vote resulted in unanimous approval.

**Expanded Jurisdiction Agreement with the Department of Housing**—Several years ago, the County and Incorporated Cities jointly agreed for the County to oversee and enforce Kentucky Building Codes in Nelson County. Every three years the Mayor and Judge Executive must renew the commitment. Freddy made a motion to approve the agreement and authorize the Mayor to sign the agreement. Jeff seconded. All voted in favor.

**2012/2013 Insurance Coverage**—Eugene Wilson Company submitted a quote from Argonaut for property and liability insurance in the amount of \$14346.00 and a quote from KLC for Workers Comp insurance for \$8529.00. Fred made a motion approving the coverage and Jeff seconded the motion. All voted in favor.

**Firefighters Election Results**—Freddy presented the results of the recent Fire Department elections. (See attached) Don made motion to approve the results and Jeff seconded. All voted in favor except Freddy who abstained due to conflict of interest.

## **Water and Sewer Department**

**New Equipment**—Tim reported that due to the recent EPA Inspection, he was informed that a panic bar is needed for the chemical room at the lagoon along with a chlorine sensor, chlorinator and light. These items will have to be purchased due to safety issues. Three manholes need to be replaced at a cost of \$2100 each. Fred made a motion to replace the manholes. Don seconded. All voted in favor.

**Vehicle Quotes**—Two bids were received on the vehicles that were offered for sale. Missy Hutchins submitted a bid of \$1283.83 for the van. Dry Ridge Auto Parts submitted a bid of \$2091.99 for the trolley. Freddy made a motion to accept these bids and Jeff seconded the motion. All voted in favor except for Don who opposed the sale.

## **Recreation Department**

Don reported that he had obtained prices for a shelter for the pool area adjacent to the baby pool. The cost quoted was approximately \$800. Jeff made a motion authorizing this purchase and Freddy seconded. All voted in favor.

A surveillance camera is need for the park. Nalley Computer Service will be contacted for a quote.

Don has talked with Greg Mathews from KRM in an effort to promote use of the park during KRM activities.

KRM has some chain link fence that the City could use at the pool. This will be investigated.

Don suggested that the City consider offering Firefighters free use of the TRC Pavilion, and a 50% discount for pool party and/or Barry Hall as a thank you for service to the community. Don made a motion to approve this and Jeff seconded. All voted in favor except Freddy who abstained.

## **Street Department**

In order for the City Police Department to enforce the No Parking Signs on the south side of St. Catherine Church, the Church would have to designate this area as a Fire Lane.

**School Street Closure**—Don made a motion to close School Street on September 8 for the Iron Horse Festival. Jeff seconded. All voted in favor.

## **Police Department**

Jerry reported that Corey had responded to a fatality in Bardstown last week to assist with reconstruction. The Police Car AC is out and will have to be repaired. Cost is \$400.

Don moved for adjournment and Jerry seconded. All voted in favor.

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**New Haven Board of Commissioners**  
**July 19, 2012**

The following were present:

Mayor Bob Johnson  
Jeff Rogers  
Corey Holbert  
Joanie Corbin

Don Cecil  
Jerry Nevitt  
Tim Bartley  
Linda Mattingly

Freddy DeWitt  
Kenny Fogle  
Christopher Cecil

The meeting opened with the pledge to the flag.

Mayor Johnson welcomed the guests.

The **Minutes of June 21, 2012** were approved on motion of Freddy and second Jeff.

**General Administration**

**The June Financials and July Bills** were approved on motion of Jerry and second of Freddy.

**Tourist Grant Update**—The City of New Haven has been awarded a grant in the amount of \$3,500 by the Bardstown Tourist Commission. Jeff reported that he had checked on prices for concrete picnic tables for Simms' Park. They can be obtained for \$200 each. The consensus was to purchase four tables. They will be installed on a concrete pad. A quote has been obtained for a sign for the park. A 4x4 double-sided aluminite sign can be obtained for \$503.62 and installation fee of \$150.00. Another quote will be obtained from TLC and the company with the best quote will be instructed to proceed with the sign. Don recommended purchasing a sign denoting the location of the park so that tourists at the Railway Museum could visit the park while in New Haven. Freddy said he did not see a need for a sign of this sort.

**FYI-Deadline for Filing for Commissioner**—The Nelson County Clerk had informed the City that the deadline for filing for City Commissioner is August 14 at 4:00 PM.

**CNH4 Programming**—Edwin Cecil who operated the local access channel in Bardstown has approached the City in regard to airing the weekly Mass at St. Thomas Church. They would film the Mass and bring to us on a DVD for airing. The consensus of the Commission was to proceed with this project. The recording is scheduled to begin in October.

## **Water and Sewer Department**

**Hauling Water for Pools**—The clerks asked for direction in regard to charges for water that is hauled by the Fire Department to water customers to fill pools. Freddy made a motion to set the following policy: All city water used to fill pools will be metered (no City Fire Trucks used). Water that has been obtained from a hydrant to fill a pool will result in water and sewer charges for the service. For future reference no hydrant on the City Water System will used to obtain water to fill pools. Don seconded. All voted in favor.

## **Recreation Department**

Don reported that the summer recreation leagues have been completed and kick ball has a couple of more weeks of play. Since the pool numbers have been down a little due to the extreme weather, he suggested increasing pool admission rates for next season. The consensus of the Commission was to wait for the final financial report and discuss at that time.

**Camera Price**—A price for a camera to be used to deter park vandalism was obtained. The price quoted by Nalley's Computer Service was \$648.99. Mayor Johnson said that the range for the camera was no better than the one we had.

## **Police Department**

The police car AC was repaired for approximately \$300. Corey reported that several people broke into the pool last week and he is proceeding with the investigation.

Jeff made a motion to adjourn and Don seconded. All voted in favor.

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Mayor

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Clerk

**New Haven Board of Commissioners**  
**August 16, 2012**

The following were present:

<u>Mayor Bob Johnson</u>	<u>Freddy DeWitt</u>	<u>Jeff Rogers</u>
<u>Jerry Nevitt</u>	Christopher Cecil	Kenny Fogle
Judy Jackson	Charlie Jackson	Linda Mattingly

The meeting was called to order and the pledge to the flag was recited.

Mayor Johnson welcomed the guests.

**Old Business**

**Parking Issues at 1<sup>st</sup> & Center**—Charlie and Judy Jackson attended the meeting to address the continuing issue of people parking on the sidewalk at South 1<sup>st</sup> Street and also on the street in this area, thereby blocking pedestrian and vehicle traffic. The Jacksons feel that this situation could be remedied by putting a sign on South 1<sup>st</sup> Street stating “No Parking Here to Corner”. Lengthy discussion followed. The consensus of the Commission was to install a sign on South First Street “No Parking Here to Corner”. The issues of parking on sidewalks and in no parking areas need to be enforced. Another area of concern of parking on sidewalks is 2<sup>nd</sup> Street. Corey was advised to check into this.

The **Minutes of July 19, 2012** were approved on motion of Freddy and second of Jeff.

**General Administration**

**July Financial Reports and August Bills** were approved on motion of Freddy and second of Jerry.

**Zoning Ordinance No. 430 Series**—The First Reading of this Ordinance amending Zoning Regulations relating to the Administrative Official, Conservation Subdivisions, and Remedies (See attached Exhibit A) was read by Mayor Johnson and approved on motion of Freddy and second of Jeff. All voted in favor.

**2012 Property Tax Rate**—The First Reading of Ordinance No. 431 Series 2012 was read by Mayor Johnson and approved on motion of Jerry and second of Jeff. All voted in favor. The 2012 Tax Rate for real property is .224 per \$100 valuation and .4935 per \$100 valuation for personal property and .25 per \$100 for automobiles.

**Bereavement Room**—Ann Mouser had requested permission to put pictures of historic buildings from the city on the walls at Barry Hall. The consensus of the Commission was to proceed with this project. Freddy made a motion to discontinue Bereavement Meals on **Sundays** at Barry Hall. All other days will remain open for Bereavement Meals, effective immediately. Jeff seconded. All voted in favor. It was noted that most family

reunions, gatherings, etc. are scheduled for Sundays and this would guarantee use of Barry Hall for these events and hopefully would increase revenue for the City.

**Simms Park Sign**—The Commission approved purchase of the sign from TLC at a cost of \$540. The sign will have a white background with blue letters.

**Water and Sewer Department**—Freddy reported that the sewer rehab on Park Avenue has been completed. The drainage in this area has been improved as well.

**The Commission reviewed Recreation Department—the seasonal report.** (See attached)

### **Street Department**

Jeff made a motion to proceed with obtain a price and schedule re-paving of Park Avenue. Jerry seconded. All voted in favor.

Bob reported that he had purchased a chain saw for the City per Tim's request and suggested purchasing a gas hedge trimmer and weed eater with an edger for the sidewalks. Consensus was to proceed with these purchases.

Jeff moved for adjourned and Jerry seconded. All voted in favor.

**New Haven Board of Commissioners**  
**September 20, 2012**

The following were present:

Mayor Bob Johnson  
Jeff Rogers  
Leigh Ann Wimsett  
Guyula Johnson  
Charlie Jackson  
Linda Mattingly

Freddy DeWitt  
Don Cecil  
Tiffany Wimsett  
Wayne Cundiff  
Judy Jackson

Jerry Nevitt  
Kenny Fogle  
Jerry Cecil  
Terry Harris  
Tim Bartley

The meeting opened with the pledge to the flag.

Mayor Johnson called the meeting to order and welcomed the guests.

**Leigh Ann Wimsett** addressed the Commission concerning forming a youth group for area middle school age kids. Wimsett reported that the group would be non-denominational but Christian based. They would like to meet on the 1<sup>st</sup> and 3<sup>rd</sup> Sunday of each month from 6:00 to 7:30 or 8:00. Leigh Ann Wimsett and Tiffany Wimsett would be coordinators of the group. The goal of the group would be to offer a structured, organized setting for the youth. Issues to be addressed include, community involvement, drug abuse, bullying, etc. Leigh Ann requested use of City Hall meeting room for their gatherings. The consensus of the Commission was to allow use of the meeting room for Youth Group Meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Sundays of each month.

**Old Business**

**Sign at 1<sup>st</sup> and Center**—Charlie Jackson attended the meeting to question what had happened to the sign that went up last month after the meeting per his request. (No Parking Here to Corner) Mayor Johnson said he felt that the issue at this intersection (if an issue exists) is due to the curbing project several years ago that involved constructing the sidewalk on Center Street too close to the Center and First Street intersection. He also said we would only allow 5 minutes for this discussion. The sign had been erected after the August meeting. Tim measured the area on Main Street that have signs denoting no parking areas and the sign had been erected on First Street using these measurements. Freddy said that he requested that Tim Bartley move the sign from the original location to the pole several feet south of the intersection. The next day the sign was removed because it was too far back from the intersection to have an effect. Jackson wanted the sign put back up. Wayne Cundiff, owner/operator, of Wayne'O's said he had requested that his vendors not park in the area in question and the he just wanted to be left alone. Jeff Rogers made a motion to leave situation there as is (no sign at this time). The motion died due to lack of second. Freddy DeWitt made a motion to put the sign back in the original spot. Motion died due to lack of second. Mayor Johnson said the issue was over and would not be discussed any further.

**Guyula Johnson** addressed the Commission concerning improvements to Simms Park. She said that the Enhancement Team had a small sum of money that could go toward improvements in this area. Guyula said she would like for the old concrete be removed from the creek and rip rap be put down along the bank adjacent to Main Street. An estimate of \$500 per load for rip rap was obtained. It would probably take two loads. Also a couple of loads of dirt was also needed for the area. Freddy said was against spending money at Simms Park because he didn't want to raise taxes. Mayor Johnson said that the City had saved some money this year on wages, benefits etc, due to using part-time help. The City had requested permission from the Tourist Commission Grant people to divert some of the grant money allotted for banners to more improvements at Simms Park. Don made a motion to proceed with installation of the concrete picnic tables in this area (part of grant funds), and then begin improvements to the creek area. Jerry seconded the motion. All voted in favor.

**Corey Holbert** requested permission to donate \$100 of his annual uniform allowance to the Mark Taulbee Family. Taulbee, a police officer for the City of Hodgenville, was killed in the line of duty last weekend. Freddy made a motion to allow this and Jeff seconded. All voted in favor.

**Minutes of August 16, 2012**—These were approved as written on motion of Jeff and second of Don.

### **General Administration**

**August Financial Reports and September Bills**—These were approved on motion Jerry and second of Jeff.

**Ordinance No. 430 Series 2012-Zoning Amendments**—The second reading was approved on motion of Jerry and second of Don. Roll call resulted in unanimous decision. (See attached ordinance)

**Ordinance No. 431 Series 2012—Tax Rate Ordinance**—The second reading was approved on motion of Jerry and second of Jeff. Roll call resulted in Jeff, Jerry, Freddy and Bob in favor. Don opposed the Tax Rate Ordinance. (See attached ordinance)

**Area Solid Waste Management Plan**—Freddy made a motion approving the Nelson County Solid Waste Management Plan and authorizing Mayor Johnson to sign the Resolution. Jeff seconded. All voted in favor. (See attached)

**CNH4-St. Catherine School Mass**—Jeanie Watkins requested that the City air the weekly school masses. The consensus was to air these periodically provided the recordings are given to the City ready to air.

**Public Records Request Policy and Form**—Freddy made a motion to approve the City Policy and Form for Public Records Request. Jeff seconded. All voted in favor.

## **Water and Sewer Department**

**Surge Protector**—Freddy said Tim had reported that a surge protector was needed for the Chlorine Booster Station to prevent lightning damage. The consensus was that this is a maintenance issue so no discussion was needed.

**Park Avenue Punch List**—Freddy wanted to know if the Engineers and Contractors had conducted an inspection to complete the project. Tim said that this would be completed soon.

**Recreation Department**—Don said he would like for the City to purchase 2-\$50 gift cards to be given to Bro. Bruce Nichols who in turn would allow all concession stand workers names to be put in a drawing for the gift cards. This would be in appreciation for the volunteer work at the concession stand at the park this summer. Don made a motion to that effect. Jerry seconded. All voted in favor except Freddy who opposed the motion.

## **Street Department**

**Park Avenue Paving**—Mago submitted a quote for \$13085.80 to pave this area. Freddy made a motion to approve this project and Jeff seconded. All voted in favor.

## **Police Department**

Jerry reported that the Federal Government has a surplus grant where weapons and/or vehicles could be obtained. Consensus was for Jerry to look into this matter.

Jerry made a motion to adjourn and Jeff seconded. All voted in favor.

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Mayor

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Clerk

**New Haven Board of Commissioners  
October 18, 2012**

(See Attached list of those present)

The meeting opened with the pledge to the flag. Mayor Johnson called the meeting to order and welcomed all guests.

David Nalley, treasurer of the **Rolling Fork Iron Horse Festival** gave a financial report from the 2012 Rolling Fork Iron Horse Festival. Net Profit was \$1700.76. The following checks were presented toward community activities and groups:

- St. Catherine Pre-K Program for Playground Equipment---\$1000
- New Haven School Resource Center for Christmas assistance---\$500
- New Haven Community Enhancement for Trunk or Treat---\$350
- New Haven Community Christmas Basket Program---\$300
- City of New Haven Christmas Parade and Santa Visit---\$250
- City of New Haven Easter Egg Hunt 2013---\$250

Mayor Johnson expressed his appreciation for all the hard work the Festival Committee has done year after year to make the Festival a success enabling the Festival Committee to make such generous donations to the Community activities and organizations.

**Old Business**

Per last month's approval, work has begun on improving the creek area at Simms Park.

**Minutes of September 20, 2012** were approved on motion of Freddy and second of Don.

**General Administration**

**September Financial Reports and October Bills** were approved on motion of Jeff and second of Don.

**2009 Tea Resolution**—Greg Mathews, Executive Director of Kentucky Railway Museum had requested a Resolution from the City agreeing to serve as fiscal agent for the Museum in order to obtain Federal and State Transportation Enhancement Funds. (See attached resolution) Freddy made a motion to approve Resolution No. 2012-02. Don seconded. Motion carried unanimously.

**Waste Management Contract Renewal**—The current contract with Waste Management expires June 30, 2013. Waste Management has offered to extend the contract with same pricing until June 30, 2015. Jeff made a motion approving the contract extension and authorizing the Mayor to sign the contract. Don seconded. All voted in favor. (See attachment)



**Rezoning Property on Center Street**—The Joint City-County Planning Commission recommended approval to rezone property at 321, 323, and 325 Center Street from R-1C (Single Family Residential) to P-1 (Professional Office District). First Reading of Ordinance No. 432 Series 2012 approving the Joint City-County Commission recommendation was approved on motion of Freddy and Jerry. All voted in favor.

Mayor Johnson said hat a special meeting was needed to have the Second Reading of the Ordinance in order for the proposed project (Flaget Memorial Hospital Immediate Care Center) to proceed. Consensus was to hold the special meeting Tuesday, October 23, 2012 at 6:00 PM to have the Second Reading.

**The Annual Christmas Parade** has been scheduled for December 2 at 4:00 PM. C I Thornburg has once again agreed to donate \$500 for parade float prizes.

**Trunk or Treat**—Nicole Pinkston informed the Commission that this event sponsored by the Enhancement Team will be held October 27, 2012 1-4 PM at the City Park. All are encouraged to come and distribute candy. Free popcorn, cokes and hot dogs will be available as long as supplies last. Bouncies and games will be available as well.

Nicole also reported that the Enhancement would once again be conducting a Community Clean up November 1 through November 5 to assist shut-ins and the elderly community members with leaf removal, other debris and other small jobs around their homes.

**Water Department**—Freddy discussed the need to replace the water line on West Center Street. Ways of obtaining funding for this project will be explored.

### **Recreation Department**

Don said that Barry Hall would need to be painted in the spring. Mayor Johnson reported that area around the City Lake was much improved with the demolition of a house there.

### **Street Department**

Park Avenue has been added to the paving list with Mago and should be done shortly.

### **Police Department**

Jerry reported that he and Corey have applied for a grant for surplus property. No new info at this time.

Freddy moved for adjournment and Jeff seconded. All voted in favor.

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Mayor

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Clerk

**New Haven Board of Commissioners**  
**November 15, 2012**

The following were present:

Mayor Bob Johnson  
Jeff Rogers  
Joanie Corbin

Freddy DeWitt  
Don Cecil

Jerry Nevitt  
Kenny Fogle

The meeting opened with the pledge to the flag.

Mayor Johnson called the meeting to order and welcomed the guests.

**Old Business**

The **Minutes of the October 18, 2012** meeting were approved as written on motion of Don and second of Jerry.

The **Minutes of October 23, 2012 (Special Meeting)** were approved as written on motion of Fred and second of Jeff.

**General Administration**

**October Financial Reports and November Bills**—Jeff made a motion to approve and the motion was seconded by Don.

Consensus of the Board was to obtain bids from the 3 local restaurants (Sherwood Inn, Howie's, and Crossroads) for the annual **Christmas Dinner**. The dinner will be on Thursday, December 20.

FYI – The **Christmas Parade** will be on Sunday, December 2 @ 4PM.

The Mayor and Commissioners all agreed to ask **Andy Hall** if he would like to be reappointed to represent New Haven on the **Planning Commission**. Andy's current term expires in February 2013.

**Water and Sewer Department**

Fred reported that the **tires** needed to be replaced on the **01 Chevy**. He will be obtaining 3 quotes.

**Recreation Department**

Don reported that he was concerned with a crack on **Barry Hall** and a bulging floor in the women's restroom. He is worried that the tree in front of Barry Hall is the problem. The board agreed to take a look at these issues.

## **Street Department**

The **Paving on Park** Avenue has been completed. The total cost for the project was \$12786.70.

## **Police Department**

Don told the board that he was approached by an employee at Upton Quick Mart requesting that Corey Holbert be visible when they were closing the store up at night. The board agreed that it was a good idea, but his presence could not be guaranteed each night.

Fred made a motion to go into **Executive Session (KRS. 61.81)**. The motion was seconded by Don.

Fred made a motion to enter **regular session**. Don seconded the motion.

No action was taken.

A motion to **adjourn** was made by Don and seconded by Jeff.

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Mayor

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Clerk

**New Haven Board of Commissioners  
December 20, 2012**

The following were present:

Mayor Bob Johnson  
Jeff Rogers  
Joanie Corbin  
Christopher Cecil

Freddy DeWitt  
Don Cecil  
Tim Bartley  
Corey Holbert

Connie  
Kenny Fogle  
Jason Strange

The meeting opened with the pledge to the flag.

Mayor Johnson called the meeting to order and welcomed the guests.

**Old Business**

The **Minutes of November 15, 2012** meeting were approved as written on motion of Don and second of Jeff.

**General Administration**

**November Financial Reports and December Bills**—Jeff made a motion to approve and the motion was seconded by Fred.

A motion was made by Fred to approve **Andy Hall, as New Haven's representative on the Planning Commission**. Don Cecil seconded the motion.

Jason Strange, with Smith & Company presented the **2011/2012 audit report** stating that it was a "clean audit". Fred made a motion to approve. Don seconded the approval.

The **Oath of Office** was administered by Mayor Johnson for the 2013 Commissioners (Jeff Rogers, Fred DeWitt, Don Cecil, and Christopher Cecil)

**Water and Sewer Department**

Tim reported that Southern Pipeline Construction gave a quote of \$972.20 to install the hydrant on Center Street. Consensus was to proceed with installing the hydrant.

Tim informed the board that a **letter** was received from **Division of Water** stating that the City is in non-compliance with our BOD Carbonaceous. We are currently working with the engineers with Rural Water to find a solution.

Consensus of the board was to give **Tim Bartley**, the title of **Public Works Superintendent**.

## **Recreation Department**

## **Street Department**

Mayor Johnson reported that the **Bucket Truck** has been sold. The sale price was \$7576. After paying \$568.20 in commission fees, the profit was \$7007.80. Jeff is currently searching for a new bucket truck for the City.

## **Police Department**

A motion to **adjourn** was made by Jeff and seconded by Fred.

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Mayor

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Clerk